

Minutes
Friends of the Moonridge Zoo
DBA: Friends of the Big Bear Alpine Zoo
June 12, 2019
12:53 P.M.

Mission Statement: The Friends of the Big Bear Alpine Zoo mission is to support the Big Bear Alpine Zoo by inspiring understanding, respect and environmentally responsible action for the conservation of wildlife and wildlife habitat through: public education, volunteer support, fundraising and development, and key project financial support.

Board members present: Ariel, Eloise, Kathy, Kitty, John, Laurey and Sharon.
Also present: Bob, Summer, and Nancy

- I. Minutes for May 13 2019. Section IX , section a. The quarterly meeting is scheduled for June 27 and not June 25 due to a scheduling conflict. Ariel moved and Sharon seconded that the minutes accepted as corrected.
- II. President's Report - Laurey

The data dumping into the new Neon-CRM software has begun. Unfortunately, Nancy will be off-line for up to 8 weeks until the process is complete. Scott Ruben will try to speed things up.
- III. Lorie Judd noted that she has lost the 4th gift shop coordinator and needs help tagging and transporting the merchandise.
- IV. Curator's Report – Bob
 - a. He has not received an invoice for the delivered squeeze cages. Clarification needs to be made about the “behind the scenes tour” and the cocktail party to thank donors. Laurey will coordinate with Bob and Nancy.
 - b. AZA accreditation. Staff and docents need to keep enthused and committed to the process. Bob will submit Nettie's recommendations to the Committee consisting of Ariel, Sharon, Laurie and John. Docent animal handling should be prepared in the next week or so. The class members must first handle the hissing cockroaches—if you can handle the roach, you can handle an animal.
 - c. Benjamin is not doing well.

- d. The educational plan for AZA is being written by Bob. At the New Orleans conference Bob will be speaking on conservation.
- e. We need to co-ordinate with Bob on the behind-the-scene tours. We handle the logistics and timing.

V. Vice-President's Report – John

The new software for zoo/docent participation is working well, but reminders need to be sent out to encourage docents to use the program. It's a safety issue according to Summer; she remembers losing Bill Treadwell at the zoo a while ago.

VI. COO's Report - Eloise

- a. A discussion was held about having two or more Executive Board members at each official meeting. Laurie noted that this may already be in the Standing Rules. Eloise motioned that any official FOBBAZ meeting always be attended by at least two Executive Board members. Ariel seconded and the motion was passed.
- b. Strategic Planning is on the list of things to do but it's not at the top. We need goals, a timeline and how to achieve this.
- c. Bowling Event. A new docent, Sherrie Noone, has volunteered to be in charge next year with Eloise advising.

VII. Treasurer's Report – Kathy and Ariel

- a. There is still \$90,000 in the relocation fund, which could be used for either the catwalk or the playground. San Manuel is potentially donating to the zoo. Kathy will check with Luther on status of the playground.
- b. The Neon-CRM software will be \$17,000 for 3 years and should come out of the general fund; the 3-year subscription gives us a 10% saving. Maintenance will be \$4,320 a year.
- c. We need to follow up on landscaping and placement of the donated trees and shrubs.

VIII. Office Report – Nancy

- a. The Pack Rack is leaking and so far no replacement has been scheduled.
- b. As of June 5, the new software is in the process of being updated. No computer-driven updates can be made until it has been delivered. A new computer is desperately needed with at least a six core processor

and one TP hard drive, 4 USB ports. According to Daniel Lapore, it should cost about \$800.

- c. Christmas cards need to be at the printer by August 1 and will cost \$70 for them to prepare and address them by November 1. Ariel will ask Bob for a poem. The motion made by Ariel and seconded by John that the donations from the cards be used for a catwalk.
- IX. Sharon reported that Bingo brought in \$945 last month.
- X. Kitty noted that the past two months the donation cans brought in \$387 and \$565.50, respectively.
- XI. New Business.

Bob has requested that the Friends host a cocktail party for active members of \$200 or more, benefactors, lifetime members. After a lengthy discussion, it was agreed to have the party at the Elks Lodge. Kathy called Kim Martin who put her in touch with the event coordinator, Tommy Marcel. Kim will cater the appetizers. We are responsible for invitations, appetizers, insurance, and liquor,

The meeting was adjourned at 3:35

The next meeting will be July 10 at the home of John and Sharon at 1 pm.

Carpools will depart from the office at 12:00.